



EMORY NIGERIA

HIV RESEARCH TRAINING PROGRAM

Cover Sheet

Application Information

Institution Affiliation: _____ NIMR _____ UNILAG _____ Others (specify) _____

Surname: _____ Other Names: _____

Mailing Address: _____

Phone: _____ (office) _____ (Mobile)

Date of Birth (day/month/year): _____

Highest Education Degree Attained: _____

Current Title/Position: _____

School, Department, Division (if applicable): _____

The following questions are required for NIH reporting:

Citizenship: _____

Gender: _____

Race: _____ Black _____ White _____ Others (specify)

Do you have any disability? _____ Yes _____ No

(more on page 2)



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Research Information

NIH ERA Common Username: _____

Research Area of Interest: _____

Title of Research Project: _____

Total Funding Requested in Year One (USD): _____

Mentor Information

For each person below, provide name, degree, department, division, school and university

Mentor: _____

Mentor's E-mail Address: _____

Co-mentor: _____

Co-mentor's E-mail Address: _____

Co-mentor: _____

Co-mentor's E-mail Address: _____

Advisory Committee Member (if applicable): _____

Advisory Committee Member E-mail Address: _____

Advisory Committee Member (if applicable): _____

Advisory Committee Member E-mail Address: _____

Signatures

Applicant's Signature

Full Name (type or print)

Signature

Mentor _____

Co-mentor _____

Departmental Chair _____



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Cover Letter from Applicant: One page maximum. The cover page should include your current level of training, the name of your lead mentor, and a description of why you are interested in the EN-RTP program. You should also indicate that you do not have any pending applications for NIH PHS mentored career development awards. You should state that if accepted into the program that you will:

- i. Agree to the rules of the EN-RTP program.
- ii. Meet with the Program Leadership at least once every six months.
- iii. Submit semi-annual progress reports.
- iv. Keep the program office updated on publications and grant submissions/awards during **AND AFTER** completion of the program.



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Abstract (Long-term only) - One page maximum. Provide an abstract of the entire application (candidate, environment, and research). Include the candidate's immediate and long-term career goals, key elements of the career development and mentoring plan, and a brief description of the research project.



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Research and Training Plan: 7 pages total

- **Specific Aims (Long-term only) – 1 page:** Include a **Specific Aims** page outlining a brief background for the application, the hypothesis, and a listing of the specific aims.
- **Candidate Section + Research Strategy (Long-term only) – (6-page limit)**
- **Prepare a Candidate Section (Long-, Medium-, and Short-term) – (2 – 3 pages)**
 - Candidate Background
 - Career Goals and Objectives
 - Career Development Training Activities

The **Candidate Section** should indicate the candidate's background and career goals and should also describe the faculty member who will serve as the lead mentor as well as a planned schedule of interactions between the trainee lead mentor and mentoring team (be specific and indicate frequency of meetings, types of interactions, etc.). For the Career Goals, it is important to describe a compelling plan describing "Future Plans for NIH and other types of Research" which would include a Fogarty K43 application. The Career Development Training Activities should provide a clear description of the didactic training and mentoring plan – (see EN-RTP program details for didactic research training plan).
- **Research Strategy section (Long-term only) – (2 – 3 pages)**
 - Significance
 - Innovation
 - Approach

The Approach section will include methods – including animal (if applicable) and/or human subjects recruitment, statistical analysis plan, anticipated outcomes, potential pitfalls and alternative approaches, and timeline subsections. The research strategy section will include a hypothesis driven basic, behavioral, clinical and/or translational research proposal that they would develop under the guidance of their lead mentor as well as plans for didactic and mentored clinical and/or translational research training. Pilot studies are acceptable.



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A 1-page Human Subjects or animal welfare plans (Long-term only) (not counted towards the 6-page limit) should be included, if applicable. Please follow the NIH SF 424 Application Guide section for the Protection of Human Subjects. IRB approval for the research is not required at the time of application but will be required prior to funding if applicable. Another good resource for preparing this section (for all areas of human subjects research) can be found here: <https://humansubjects.nih.gov/>



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Literature Citations: Please include a typical literature citation section at the end of the Research Strategy or Research training plan (not included in the page limit).



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Budget may be submitted on the NIH SF 424 forms or can be a line item listing and should include applicant's tuition and stipends. Each long-term applicant would receive the Naira equivalent in tuition allowance of up to \$700 per year and a stipend up to \$2,100 per year. Also include the Naira equivalent of a technical budget up to \$1,200/year. Each medium-term applicant would receive the Naira equivalent stipend and/or tuition allowance of up to \$1,500 per year. Each short-term applicant would receive the Naira equivalent stipend and/or tuition allowance of up to \$750 per year. Do not include items not allowed on Federal Grants such as software, books, and administrative support staff (ask if uncertain).



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Letters of Support from the

- Department Chair and/or Division Director (long-, medium-, and short-term): The letters from the Department Chair and/or Division Director must guarantee that the applicant will have protected time to carry out research training if accepted into the EN-RTP program. **The EN-RTP program requires a minimum of 50% protected effort during the research blocks.**
- Lead mentor (long-, medium, and short-term): The lead mentor's letter should reflect willingness to serve as mentor for the candidate, the mentor's assessment of the candidate, prior trainees he/she has mentored, a brief summary of the applicant's research proposal, and a brief summary of plans for mentoring and enhancing the research capabilities of the applicant.
- Co-mentors (long-term only): If there are co-mentors, consultants and/or collaborators, the commitment and role of these individuals should be clearly stated.
- Advisory Committee (if applicable, long-term only): Letters of support for the candidate from applicant's proposed advisory committee members are also required.
 - **Note: these are not letters of recommendation but rather letters of support to mentor the candidate.**
- Host laboratory or institution (in-country; medium- and short-term): The letter from a host institution should reflect willingness to serve as a host for specific training and define the research skills to be acquired during the requested training period.



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NIH Biosketch of the candidate and the lead mentor as well as co-lead mentor (if applicable), advisors and collaborators (if any). The NIH biosketch instructions and an example of the NIH biosketch (non-fellowship) can be found on <http://grants.nih.gov/grants/forms/biosketch.htm>.