

CRC FORM M
ELECTRONIC APPLICATION FOR MINI RESEARCH GRANTS

- 1a) Name(s) of all Researchers, Departments and Faculties
- (i) Name of Lead Researcher: _____
Department & Faculty: _____
E-mail address: _____ Tel. ext.: _____ Gsm. No. _____
- (ii) Name of Researcher: _____
Department & Faculty: _____
E-mail address: _____ Tel. ext.: _____ Gsm. No. _____
(Please, include names of all other researchers)
- 1b) Name of Research Group: _____
- 2) Title of Project: _____
- 3) Date of Commencement of Project: _____
- 4) Anticipated Date of Completion of Project: _____
- 5) Research Experience; List Conferences attended and Publications in learned journals by all the researchers in the last 5 years: **(No additional information is required)**

- 6a) Brief description of Project (Maximum of one page – double line spacing).
b) Relevance to the nation/world at large (maximum of one page – double line spacing).
- 7a) Amount requested _____
- b) ***Please attach list of requirements with costing.***
- c) ***Invoices should be scanned into the document.***
- 8) Are you being funded by CRC for an on-going project? _____
If Yes: Amount granted _____ Date granted _____
Date Progress Report was submitted _____
- 9) Have you been funded by CRC in the last 5 years? **If Yes:** Amount granted-----
Date granted-----Date of submission of End of Progress Report-----
- 10) Signatures of all Researchers – (Scanned in).

GUIDELINES FOR COMPLETION OF CRC FORM 'M'

- Researchers are requested to forward the applications **electronically** to the Chairman and Members of the relevant Faculty/College Research Committee. No hard copies will be processed.
Note: The Faculty Research Committee will meet twice a month while CRC meets last Thursday of every month.
- Faculty/College Research Committee Chairmen are requested to forward recommended proposals **electronically with their recommendations and signatures** to CRC by e-mail (crc@unilag.edu.ng, unilagcrc@yahoo.com) before the last Thursday of each month.
- CRC is committed to communicating approval or otherwise **within 8 weeks of submission** to Faculty Chairmen.
- Researchers will not be required to appear before the CRC. However, the CRC Monitoring Group may wish to visit the Researchers to inspect their facilities for research.
- All applicants are to scan their signatures on CRC form M.
- It should be noted that this fund is exclusively to facilitate research. Publication charges, conferences, computer systems and laptops are not funded through this grant.
- Signature page for College/Faculty Research Committee members with their recommendation(s) are to be scanned and attached before forwarding to CRC.
- Requests for equipment should be forwarded to the Coordinators/Chairmen of the Equipment Maintenance Centres and copied to Secretary, CRC.
- Contingency should not be included in the request as items are to be purchased as soon as the grant is made.