

**UNIVERSITY OF LAGOS**  
**CENTRAL RESEARCH COMMITTEE**  
**APPLICATION FOR RESEARCH GRANT**

**Note:**

- Completed forms should be forwarded electronically to all members of your Faculty Research Committee and Secretary, CRC;
- Faculty Research Committee meets statutorily 2<sup>nd</sup> Wednesday of every month while CRC meets last Thursday of every month;
- There shall normally be at least two applicants who will be expected to defend their proposal within one (1) month of submission;
- This form can also be downloaded from UNILAG web site: [www.unilag.edu.ng](http://www.unilag.edu.ng).

1. Names of applicant(s).....  
*(Principal Researcher shall not be below Lecturer I)*
2. Faculty/Dept./ Unit:.....
3. Date of Retirement from the University for the Principal Researcher:.....
4. Title of Project: .....
5. Objectives & Methodology of the Research *(This should include providing answers to what, why and how of the research in **not more than half a page in 12 points Times New Roman font**. Other details should be in the research proposal attached as a separate document)*
6. Estimated duration of the research:.....
7. Type of application (State in one line if this is a continuation of some previous work/study or an entirely new project).
8. Most relevant previous research experience (Please indicate research projects completed with results in not more than 5 lines).
9. List previous research undertaken with grants from the Central Research Committee:
10. Give details of the most recent research undertaken with grants from the Committee:
  - (a) Title of research project;
  - (b) Academic session in which grant was awarded and date of commencement of project;
  - (c)
    - (i) Amount granted;
    - (ii) Amount spent;
    - (iii) Balance, if any;
  - (d) Status of project (whether completed or uncompleted);

(e) Has any report on the project been submitted to the Committee? *(Please supply answer in not more than two additional lines)*

If Yes, when?.....

If No, why?.....

(f) List the equipment used and their current location:

S/No.	Description of Equipment	Cost	Location

11. Research Budget showing estimated cost of proposed research. Itemized statement of proposed expenditure. E.g.:

- Cost of Equipment/Supplies;
- Travelling/Field trip;
- Field/Research Assistants, Informants, supplies;
- Secretarial Allowance
- Journal Page Charge & Reprints (Foreign/Local)
- Etc.

12. External Aid:

(i) Do you have or seeking external support for this Project (Yes / No)\_\_\_\_\_

(ii) If Yes, Please state the nature of such support in 2 lines:\_\_\_\_\_

(iii) Have you received this support? (Yes / No)\_\_\_\_\_

(iv) If the answer to (iii) is 'Yes', please state:

a. the amount:\_\_\_\_\_

b. the terms of support:\_\_\_\_\_

c. a breakdown of the expenditure to date and/ or details of the projected expenditure:\_\_\_\_\_

\_\_\_\_\_

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Signature(s) of Applicant(s)

Office Location (Room No.)

Date

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-  
E-mail Address                      University Telephone Extn.                      GSM. No.(s)

13. Recommendation of College/Faculty Research Committee:

- (a) All applications must be submitted through this Committee.  
No application will be considered by CRC without complying with this guideline.
  
- (b) The College/Faculty Research Committee is expected to make specific comments (as requested below) based on the decisions of the College/Centre/Institute/Faculty Committee: The comments are to be stated in a clear and readable format, and in not more than 10 lines altogether.
  - i. Does the Applicant(s) possess the ability and experience of to undertake the proposed research project? (Yes / No) \_\_\_\_\_
  
  - ii. Is the costing of budget estimates submitted by the applicant reasonable? (Yes / No) \_\_\_\_\_  
The Committee reserves the right to suggest a review of the estimates.
  
  - iii. Should the Project be undertaken as a whole or in phases?
  
  - iv. State any other points that your Committee considered relevant to this application.

The following attestation should be appended to the Committee's recommendation:

At its meeting held on ..... attended by:

1. ....
2. ....
3. ....
4. ....
5. ....
6. ....
7. ....

the Research Committee of the .....  
 (Unit)  
 carefully examined the Research Proposal and Application of .....  
 .....for a Research Grant of ₦ .....  
 and hereby recommend the same to the Central Research Committee for further consideration.

N a m e	S i g n a t u r e	D a t e
Chairman, Research Committee College/Faculty of .....		
.....		

N a m e	S i g n a t u r e	D a t e
Representative on Central Research Committee College/Faculty of .....		
.....3		

*Application for Grants is expected to be defended via PowerPoint Presentation before CRC.*